

EXECUTIVE BOARD

A G E N D A

Date: Monday 10 January 2005 at 9.00 am

Venue: Old Library Room, Town Hall

Membership as at 12 July 2004

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Maureen Christian

Mary Clarkson

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Craig Simmons

Portfolio

Financial Stability and Asset
Management

Corporate Governance and
Procurement

Crime and Community Safety

Culture, Events and Tourism

Local Environment (including
Development Control)

Social Inclusion

Performance and Service Quality

Strategic Planning, Housing and
Economic Development

Without Portfolio

Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations of Scrutiny Committees

5. RECOMMENDATIONS OF THE HOUSING ADVISORY BOARD

The Interim Legal and Democratic Services Business Manager will report any recommendations arising from the meeting of the Housing Advisory Board on 22 December 2004.

6. THE OXFORD PLAN - THE CORPORATE PLAN OF OXFORD CITY COUNCIL

Report (attached) of the Strategic Director, Finance and Corporate Services

7. SETTING OF THE COUNCIL TAX BASE

Joint report (attached) of the Financial and Asset Management and Revenues and Benefits Business Managers

8. FINANCIAL REGULATIONS

Report (attached) of the Financial and Asset Management Business Manager

9. PROCUREMENT STRATEGY

Report (attached) of the Facilities Management Business Manager.

The Finance Scrutiny Committee considered the draft Strategy on 23 November 2004 and resolved: -

- (1) that the issue of sustainability should be included as a chapter in the body of the strategy rather than merely being an appendix;
- (2) to ask that the authors of the strategy consider the European Commission publication referred to by Councillor Jean Fooks with a view to ensuring that due account is taken of issues concerning climate change (including setting targets for reducing carbon, NO² and other energy emissions; minimising transport associated with procurement issues) and buying green.

10. SUPPORTING PEOPLE COMMISSIONING STRATEGY FOR 2004/09

Report (attached) of the Neighbourhood Renewal Business Manager

The Housing Scrutiny Committee considered this report on 17 December 2004 and resolved: -

- (a) To RECOMMEND the Executive Board to lobby the Government to rethink the formula for Oxfordshire and in particular for Oxford City;
- (b) To request the Housing Portfolio Holder to submit a report to the February 2005 meeting of the Committee on what lobbying had taken place.

11. CONSULTATION ON THE OXFORDSHIRE LOCAL TRANSPORT PLAN

Report (attached) of the Planning Services Business Manager

12. PROPOSED EXPENDITURE OF FINANCIAL CONTRIBUTIONS MADE TO

THE COUNCIL UNDER PLANNING AGREEMENTS

Report (attached) of the Planning Services Business Manager

13. PROCUREMENT OF REAL TIME INFORMATION SOFTWARE FOR BUS SHELTERS IN OXFORD CITY

Report (attached) of the City Works Business Manager

14. X-CHANGE GALLERY/OXFORDSHIRE VISUAL ARTS DEVELOPMENT AGENCY

Report (attached) of the Leisure and Parks Business Manager

15. HOSTEL CAPITAL INVESTMENT PROGRAMME

Report (attached) of the Neighbourhood Renewal Business Manager

16. REMUNERATION PANEL RECOMMENDATIONS

Report (attached) of the Interim Legal and Democratic Services Business Manager

17. DISPOSAL - LAND AT DAISY BANK, ABINGDON

Report (attached) of the Financial and Asset Management Business Manager.

The Housing Scrutiny Committee considered this report on 17 December 2004 and agreed to advise the Housing Advisory Board to dispose of the land as soon as possible. The recommendations of the Housing Advisory Board will be reported orally at the meeting.

18. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) arising from meetings of Area Committees

19. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider

20. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no such decisions for the Board to consider

21. FUTURE BUSINESS

List (attached) of agenda items contained in the Forward Plan, as at 17 December 2004, compiled by the Interim Legal and Democratic Services Business Manager

22. MINUTES

Meeting of the Board held on 30 November 2004 (attached)

23. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act as amended by the Local Authorities (Access to Information) (Exempt Information) (Amendment) England) Order 2004.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. DISPOSAL OF PROPERTIES AT PRINCES STREET AND BULLINGDON ROAD

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – information which, if disclosed to the public, would, or would be likely to, prejudice the commercial interests of any person (including the authority holding it)

C2. DISPOSAL - LAND AT DAISY BANK, ABINGDON

Annex (attached) to the report of the Financial and Asset Management Business Manager at Item 17

(Exempt – information which, if disclosed to the public, would, or would be likely to, prejudice the commercial interests of any person (including the authority holding it)